

Dear Sir or Madam,

This letter is to request a change for your account number _____.
Company's Account Number

Currently your company is automatically withdrawing funds from account number _____ at _____ with a routing number _____
Current Bank Acct # Current Bank
of _____.
Current Bank Routing #

Beginning ____/____/____ I would like you to withdraw funds from account
Date you would like to switch service
number _____ and routing number 084303082 at:
Your New Medina Banking Co. Acct #

Medina Banking Company
127 S. Main Street
Medina ,TN 38355

There is a voided check attached to this letter for conformation.

Thank you,

Signature

Print Name

Address

Phone

For any further questions please contact me at the above information or contact Medina Banking Company at: 731-783-3642